



PORTCHESTER SCHOOL

A SPECIALIST SPORTS COLLEGE

Motivate... Encourage... Achieve...

November 2009

Dear Parent

Governors' Open Surgery for Parents – Wednesday 25 November 2009

The Governors' Student Support and Welfare Committee would welcome your attendance at their next "Open Surgery" which they propose holding on Wednesday 25 November 2009 from 3.30-5.30pm.

Representatives of the Governing Body and some staff will be available to meet parents or carers on an "appointment basis" during this time in the school library. If you would like to attend, please complete the reply slip below and return to Mrs. Vincent, Clerk to Governors, c/o the school.

Yours sincerely

Annie Wright
Chair of the Student Support & Welfare Committee

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REPLY SLIP – please return to Mrs. Vincent, Clerk to Governors, c/o the school

Governors' Open Surgery for Parents – Wednesday 25 November 2009

Son's name Form

I would like to attend the Governors' Open Surgery for Parents on Wednesday 25 November 2009 at:

(Please tick an appropriate time)

3.30		4.40	
3.40		4.50	
3.50		5.00	
4.00		5.10	
4.10		5.20	
4.20		5.30	
4.30			

Signed..... Parent/Carer (please print name)

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