



PORTCHESTER SCHOOL

A SPECIALIST SPORTS COLLEGE

Motivate... Encourage... Achieve...

February 2010

Dear Parents

Re: Year 8 Parents Evening – Tuesday, 9th February 2010, (3.30pm-6.30pm)

I am writing to invite you to the Year 8 Parents Consultation Evening for this academic year. At this event you will be able to talk to staff who have been teaching your son this year.

This is obviously an important evening in the school calendar for parents, staff and students alike. We operate an appointments system and your son will be responsible for making the necessary appointments. Due to time factors on the day please prioritise your appointments according to the subjects where your son may need additional support to succeed.

I look forward to seeing you on the evening. Please complete the slip below to confirm receipt of this letter and whether you will be able to attend on the day.

Yours sincerely

Mr P Stephens
Year 8 Learning Manager

Reply Slip: – Year 8 Parents Evening - Please return to your son’s form tutor.

Student Name: **Form:**

I/WE* WILL/WILL NOT* be able to attend the Parents Evening on Tuesday, 9th February 2010 (3.30-6.30pm)
(please delete as applicable)*

Signed: **Date:**
(Person with parental responsibility)

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